

# Skin Health Analysis System

USER'S GUIDE

[www.universalcompanies.com](http://www.universalcompanies.com)



# 01\_ INITIAL SETUP & LOGIN

1. Connect the power and handheld camera cords to the laptop.

**IMPORTANT: The camera must be connected prior to powering up the laptop** or it will not function. You may plug the camera into either **USB drive**.



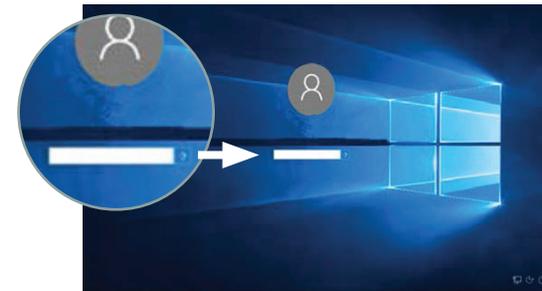
2. Turn on the laptop.



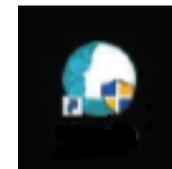
3. Log in to computer

User name: **Skin Analyzer**

Password: **snapshot**



4. Click on the desktop icon to open the program.



## 02 \_ HOME SCREEN ICON DETAILS



Camera

Camera Icon



Backup

Backup Icon



Restore

Restore Icon



Products

Product Icon



Settings

Settings

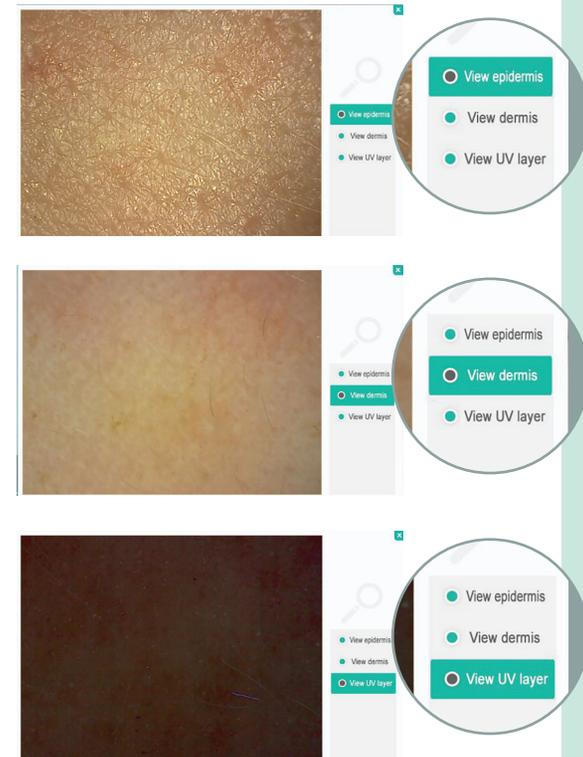


Camera

### Camera Icon

**Click** on this icon to see an **overview of the various levels of magnification** achieved by the handheld analysis device. This icon will activate the camera in the handheld device and open a window that displays the **three levels of magnification: epidermis layer, dermis layer, and UV layer.**

**Note:** This feature is for demonstration purposes only; the analysis device will not capture images for client records.



02

HOME SCREEN ICON DETAILS



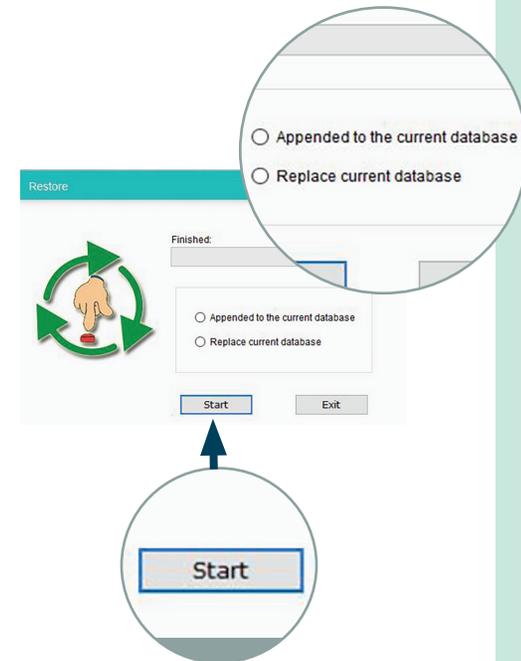
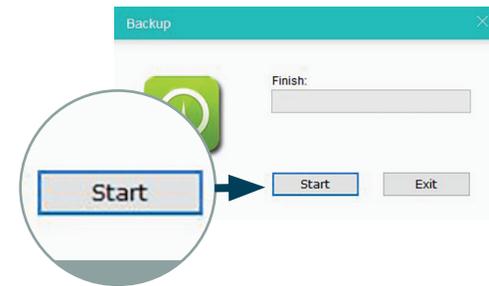
### Backup Icon

Selecting this icon will launch a **Start Backup** button. When backing up the system, **a folder will be created on your desktop**. This folder saves all Skin Analysis information, including product details and customer records.



### Restore Icon

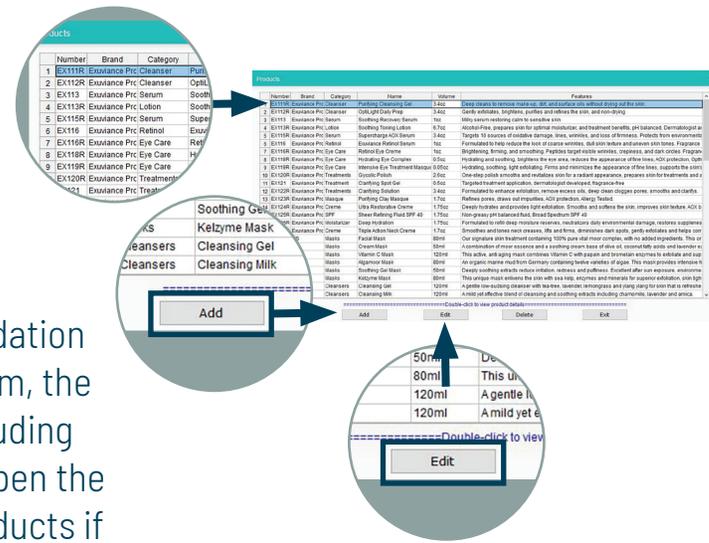
Choosing this option will allow you to restore the information that has been saved to your desktop folder using the Backup icon.





## Product Icon

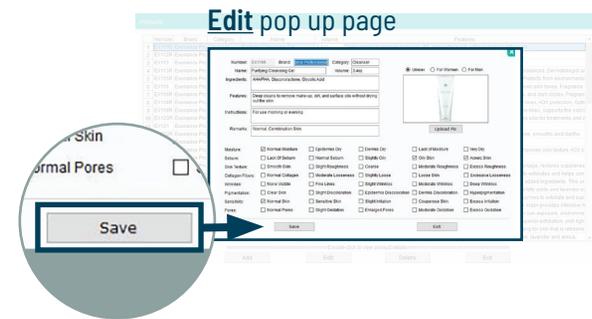
This icon will display all the products available for recommendation to your client. When you first receive your Skin Analysis System, the entire products database will be loaded onto the system, including Moor Spa, Exuviance, and Private Label skin care. Once you open the products icon, you have the option to view, add, or delete products if you prefer a smaller or larger selection for recommendations.



1. To **review product** information, simply **select the product from the list by double click** anywhere on the product line. This will open a popup screen with the available product information.



2. If you wish to **edit product** information or descriptions from the displayed list, **highlight the product by clicking** anywhere on the product line. Then click **"edit"** and a pop-up window will appear where you can edit product details. Click **"save"** when complete.



3. To **add a new product**, simply **select the add button** and complete the required information.





## Settings

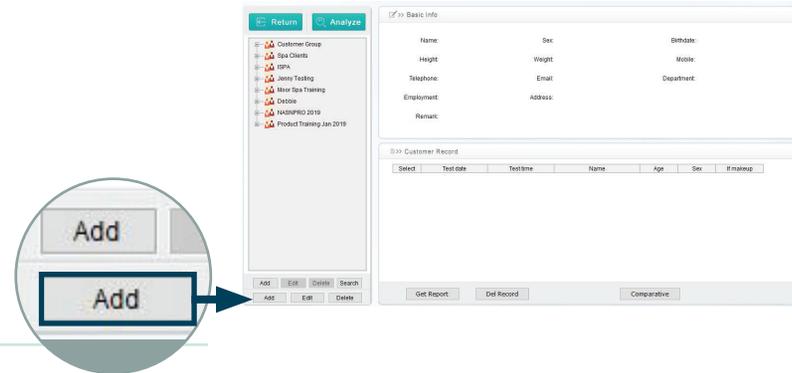
It is recommended that you keep the Skin Analysis System settings as they are for best results.

# 03 \_ ADDING CUSTOMER GROUPS & INDIVIDUAL CUSTOMER PROFILES

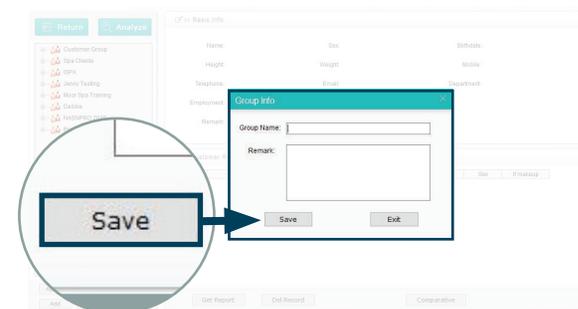
1. Click on **“Customer Record”** icon.



2. **CUSTOMER GROUPS:** To add a new customer group, click on **the lower “Add”** button (see arrow). You can create multiple customer groups to organize your client files according to your preferences.

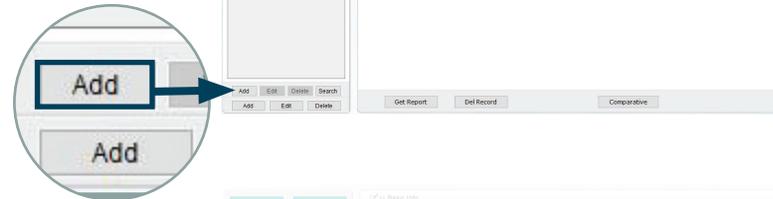


3. In the pop-up box, name your group, add comments desired, then click **“Save.”**

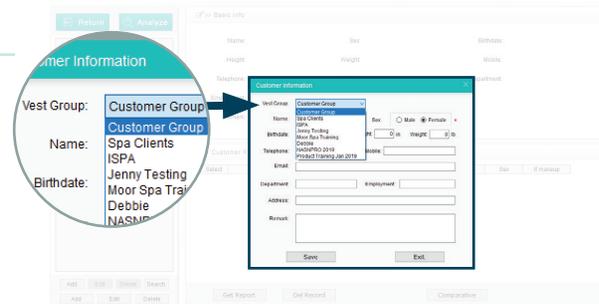


**4. INDIVIDUAL CUSTOMERS:** To add a customer to the system, click on **the upper "Add"** button (see arrow).

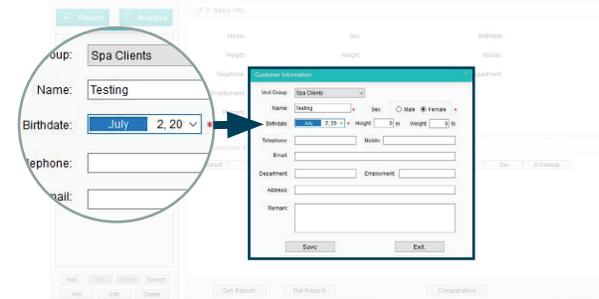
Within your various groups, you can create files for individual customers. You are able to add multiple records for each customer in order to track their skin health and progress over time.



**5.** First, select the group in which you would like to place the customer.



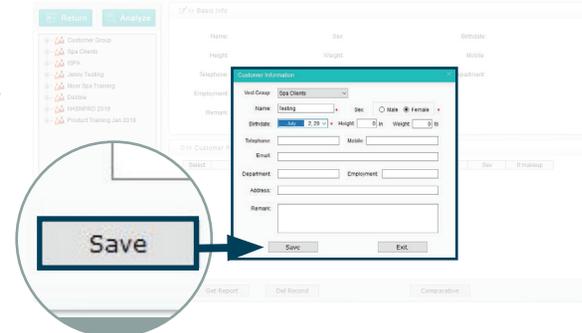
**6.** Add the customer's full name and gender.



**7.** Click through the top heading (see arrow) multiple times to select the year, month, and day of birth.

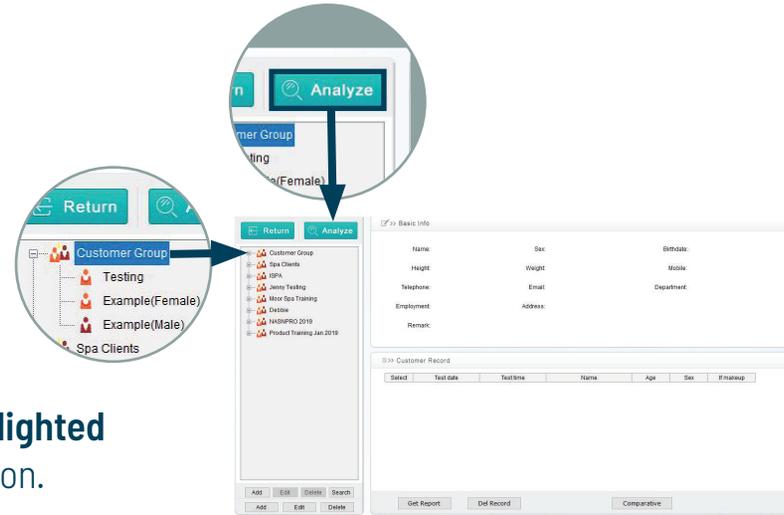
**Note:** It is very important to accurately record the date of birth, as report results are significantly influenced by client age.

**8.** Complete the rest of the fields, then click the **"Save"** button.



## 04 \_ PERFORMING INITIAL SKIN ANALYSIS

1. After the client is added, make sure their name is **highlighted in the group** (see arrow), then click on the **"Analyze"** button.



2. Record whether or not the client is wearing makeup, then click **"next."**



3. This analysis screen will appear (handheld camera resting in base).

4. Pick up the handheld camera and **place the lens on the client's face where indicated by the blue dot** (see arrow). You can view the magnified image on the computer screen.



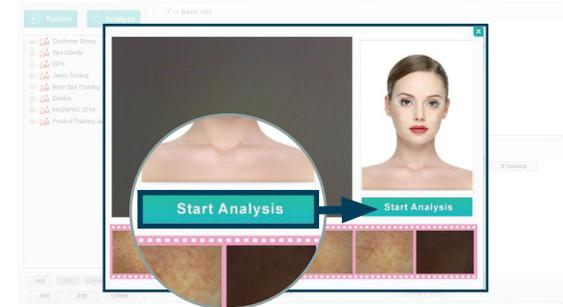
04

PERFORMING INITIAL SKIN ANALYSIS

5. Once satisfied with the camera placement/potential image, **tap the black triangle on the handheld camera to record the image.**

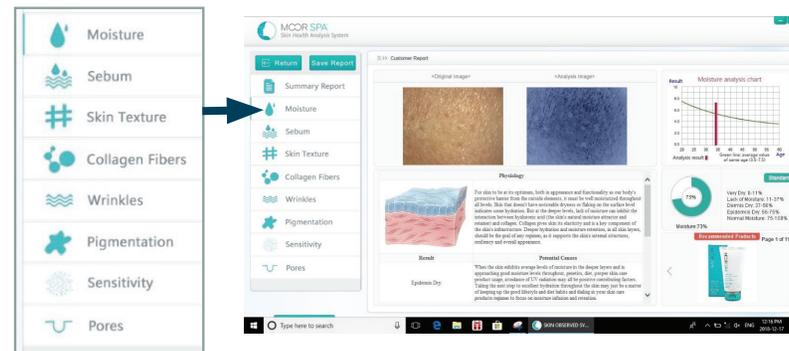


6. Follow the prompts on the screen to continue to record the images for the different locations on the face, ensuring that you are exact so you may be able to recreate the same locations each time you wish to monitor the client's results/progress, whether monthly, quarterly, annually, etc.



7. After recording images in all indicated face placements, click on the **"Start Analysis"** button.

8. Next, you will be taken to the reporting screen. Here **you can click on the individual categories and review with your customer** or you can save/print a report summary. (moisture detail shown at right)



**9. To Save:** Select “**Summary Report**,” then click on the “**Save Report**” button and select preferred location and file type. You can also print from this screen.



**10.** You may analyze your client’s skin as frequently as you desire. You can then compare progress (if you are analyzing the exact same areas) when desired by **selecting the desired visits with a check mark** and clicking “**Get Report.**” Print or save as above.



## 05 \_ HOME CARE RECOMMENDATIONS

**1.** The report will provide a list of all products that would be appropriate for your client's use, based on the results of the analysis.

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**2.** As a result, you may notice duplicate products in each category. For example, your client may have been recommended a salicylic cleanser due to texture or pigmentation issues, and also a cleansing milk, due to low moisture levels in the skin. As a professional, **you will need to use your judgement based on visual cues, lifestyle questions, and your knowledge of the product ingredients to narrow down your recommendations from the products listed.** We recommend using a highlighter on the report to indicate your final professional recommendations to the client.

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